

DEWITT DISTRICT LIBRARY (DDL) BOARD

Regular Board Meeting

DeWitt District Library, Woodruff Room
13101 Schavey Road, DeWitt, Michigan 48820

August 11, 2011 Meeting Minutes

A. The meeting was called to order by President Perpich at 7:00pm.

Members Present: Paul Perpich, Bill Fullmer, Emily Fenneuff, Kris Palmer.

Members Absent: Diane Mosier, Gale Arent, Wayne Summers.

Also Present: Library Dir. Jennifer Balcom.

B. Approval of Agenda: Motion to approve agenda; moved by Palmer, second Fenneuff, Motion passed.

C. Approval of Minutes: Motion to approve the June 9 minutes as corrected, changing pg 2, F.2., the word complaint to the word question; moved by Fullmer, second by Fenneuff. Approved.

D. Public Comment: none.

E. Reports

1. Correspondence – none.

2. Treasurer – no monthly profit/loss report this month as the accountant is still setting up the budget. After review and discussion of the check register it was moved by Palmer, second Fenneuff, to approve check #'s 13477 – 13533. Approved.

3. The Director reviewed the monthly report and noted highlights. In tracking door counts and circulation, Mondays and Wednesdays were the two busiest days. The Director also noted she received 92 applications for the Ass't Director/Youth Librarian position. Many from the Lansing Area. Following discussion of some items the report was put on file.

4. Friends of the Library: No report.

5. Township Contract Areas: no issue.

6. Facility Needs: no issues noted.

F. Pending Business:

1. Library Self Check Out –The Director provided new bid information from EnvisionWare, Inc. and the board reviewed this with questions. The Director noted continued failures in trying to get communication from 3M, Inc. and the good track record we have working with EnvisionWare, Inc. The hardware and softwares are quite comparable and she had collected information from libraries using both brands. No problems with regard to EnvisionWare. It also appears we will save dollars using the EnvisionWare system. Motion by Palmer, second Fenneuff to accept the EnvisionWare bid and proceed with that arrangement. Motion passed unanimous.

2. Loaning Audio and Visual Materials to Minors – The Director noted the posting announcing this matter as an opportunity for parents and others concerned about this issue to present comments and concerns at the beginning of the September Board meeting. There was some clarifying discussion and no action required.

3. Directors Annual Action Plan – The Director did a review of the new plan and answered questions. No modifications were requested and the President requested that any further suggestions be brought to the next meeting.

G. New Business:

1. World Book Subscription – The Director described the dilemma with regard to this and any encyclopedia in today’s marketplace. DDL has not purchased updates for a few years and the recent bid for an online subscription is \$999 for one year. No action required by the Board, and the Director will determine whether the perceived need is sufficient to make this purchase.

2. Overdrive Advantage – The Director reviewed the features of the Advantage offering, and clarified issues raised by the Board. Basically Advantage enables a participating library to purchase some e-book titles for exclusivity to their patrons. It would be used exclusively for high demand items or items unique to our geographic area. This would appear to be a useful option for DDL, and the Director will pursue it if funds are identified. No action required by the Board.

H. Public/Board Comments: The Board members expressed their thanks to Kris Palmer for agreeing to serve on the DDL Board and welcomed her active involvement.

I. Adjournment: The meeting was adjourned at 8:35pm.

Next Meetings: Regular meeting September 8, 2011, 7:00 p.m. @ DDL
Regular meeting October 13, 2011, 7:00p.m. @ DDL

Respectfully Submitted by Bill Fullmer, Secretary.