

# DeWITT PUBLIC LIBRARY BOARD

## REGULAR MEETING

DeWitt Public Library, Woodruff Room  
13101 Schavey Rd, DeWitt, MI 48820

May 14, 2009

**Members Present:** Wayne Summers, Diane Mosier, Harriett Smith, Paul Perpich, Gale Arent, Bill Fullmer and Sarah Gustafson.

**Members Absent:**

**Also Present:** Jennifer Thanasiu – Library Director

**A. Call to order:** 7:03 p.m. by President Wayne Summers.

**B. Approval of Agenda:** Motion by Perpich, second by SMITH. Unanimous

**C. Approval of minutes:** April 9, 2009 - Motion to approve as corrected by Mosier, second by Smith. Unanimous

**D. Public Comment:** None

### E. Reports

1. Communication:

a. Notice was given of the Director's receipt of her "Librarian's Permanent Professional Certificate". Congratulations were in order

b. An incident report was filed regarding an unruly patron

2. Treasurers Report: Discussed and placed on file

Motion to place check register report on file that includes issued check numbers 12223 through 12274 by Mosier, second by Perpich. Unanimous

3. Directors Report: Discussed and placed on file.

4. Friends of the Library: The recent book sale went well. Discussion was held regarding the upcoming Murder Mystery Theater event.

5. Township contract area: None

6. Facility Needs: None

### F. Budget Hearing

1. Open Public Budget Hearing: Call to open public budget hearing by Summers, second by Perpich, Unanimous

- No public comment was made

2. Close Public Budget Hearing: Motion to close public budget hearing by Mosier, second by Smith, Unanimous

### G. Annual Meeting Business

1. Adoption of 2009/2010 Library Budget: Motion to approve Library budget as amended by Perpich, second by Smith, Unanimous

a. Hours of Operation: Motion to set the hours of operation for the 2009/2010 budget year as follows by Fullmer, second by Smith, Unanimous

## **MAIN BRANCH**

Monday-Thursday: 10:00 am to 8:30 pm

Friday: 1:00 pm to 7:00pm

Saturday: 10:00 am to 4:00 pm

Sunday: 1:00 pm to 4:00 pm (School Year)

## **SATELLITE BRANCH**

Tuesday, Wednesday and Thursday: 2:00pm to 5:00 pm

Saturday: 10:00 am to 2:00 pm

Sunday and Monday: Closed

- b. Additional Holiday Closings: Motion to change the days of operation for the 2009/2010 budget year as follows by Mosier, second by Fullmer, Unanimous
  - Close Saturday, May 23, 2009 (Saturday before Memorial Day)
  - Close Friday, July 3, 2009 (Official holiday falls on a Saturday)
  - Friday, November 27, 2009 (Day after Thanksgiving)
  - Friday, December 26, 2009 (Day after Christmas)
  - Thursday, December 31, 2009 (New Year's eve)
  - Monday, April 2, 2010 (Good Friday)
2. Review of Staff Salaries for fiscal year 2009-2010: Motion to approve salaried personnel wage increase as proposed by Director Thanasiu by Fullmer, second by Smith. Unanimous
3. Election of Officers:
  - a. Motion to nominate Wayne Summers as President by Mosier, second by Fullmer, Unanimous
  - b. Motion to nominate Paul Perpich as Vice President by Arent, second by Fullmer, Unanimous
  - c. Motion to nominate Sarah Gustafson as Secretary by Mosier, second by Arent, Unanimous
  - d. Motion to nominate Harriett Smith as Treasurer by Mosier, second by Arent, Unanimous
  - e. Motion to close nominations and cast a unanimous vote for entire ballot by Mosier, second by Arent, Unanimous
4. Review of by-laws, policies and procedures: Copies of the DeWitt Library by-laws, policies and procedures were provided to all board members for their review.

## **H. Pending Business - None**

## **I. New Business**

1. Arialink Internet Service Provider (ISP) Contract Proposal: After reviewing the four proposals that had been submitted, a motion to accept contract as presented by Arialink representative Tim Lebell and to include additional \$20 per month web hosting/email option by Mosier, second by Gustafson, Unanimous
2. DeWitt Road Property Vacant Use Review: Discussion was held regarding possible Library program use of the vacant property on DeWitt road until such time that a new Library building is constructed on the site. General consensus was the best use at this time was to leave the land vacant. Further discussion will be held at a later date.

**J. Public Comment:** None

**K. Board Member Comment:** None

**L. Adjournment:** Adjourned 9:25

**Next meeting:** June 11, 2009 at 7:00 PM at DeWitt Public Library, Woodruff Room

**Respectfully submitted:** Paul Perpich, Board secretary