

DeWITT DISTRICT LIBRARY BOARD

REGULAR MEETING

DeWitt District Library, Woodruff Room
13101 Schavey Rd, DeWitt, MI 48820

March 11, 2010

Members Present: Wayne Summers, Diane Mosier, Harriett Smith, Gale Arent, Bill Fullmer and Sarah Gustafson. Paul Perpich arrived at 8:00 p.m.

Members Absent: None.

Also Present: Jennifer Balcom – Library Director, Lael Lineberry - Friends of the Library.

A. Call to order: 7:01 p.m. by President Wayne Summers.

B. Approval of Agenda: Motion to approved updated agenda by Smith, second by Gustafson. Unanimous.

C. Approval of minutes: For February 11, 2010 Minutes - Motion to approve by Fullmer, second by Smith. Unanimous.

D. Public Comment: None

E. Reports

1. Correspondence: Discussed and placed on file.

2. Treasurers Report: Discussed and placed on file

Motion to place check register report on file that includes issued check numbers 12724 through 12763 by Gustafson, second by Mosier. Unanimous. Director also provided the Budget to Actual Reports for February 2010 and FY 2009/2010

3. Directors Report: Discussed and placed on file.

4. Friends of the Library: Elections for the Friends of the Library Board will be held on March 22nd.

5. Township contract area: None

6. Facility Needs: None

F. Pending Business

1. Library Branding: The new website is scheduled to be completed next week.

2. Millage Renewal: Director presented a preliminary fact sheet for the Millage Renewal. Director requested Board Members to review and provide comments within the next two weeks. She will provide press release, revised fact sheet and frequently asked questions sheet for next meeting.

3. Sanitary Sewer Issue: The Sanitary Sewer Re-route work is complete. The Library was able to secure a lower bid with Mint City Excavating and the work was completed for \$1,800.

G. New Business

1. Regional Library Partnerships: Director recently met with the Regional Library Partnership. In addition to discussing MelCat and interlibrary loans, the Partnership discussed bringing a well known author to the Lansing area. The estimate cost of the author to the DeWitt District Library (DDL) would be \$5,000, if DDL chose to participate. Arent made a motion to not use public funds to bring author to Lansing area, second by Mosier. Motion passed unanimously. Director will continue to meet quarterly with this group.

2. Annual Budget FY 2010-2011: Director began preliminary discussions of FY 2010 -2011 Annual Budget. Due to estimated revenue down 5% and the loss of state aid, the Director estimates that we will need to cut approximately \$30k from the current year budget. Director will present budget options at the next meeting.

H. Board Member Comment: Arent commented that the front landscaping should be cleaned up.

I. Public Comment: None

J. Adjournment: Adjourned 8:14 p.m.

Next meeting: Regular Meeting on April 15th at 7:00 p.m. at DeWitt District Library, Woodruff Room.

Respectfully submitted: Sarah Gustafson, Board secretary