

# DeWITT PUBLIC LIBRARY BOARD

## REGULAR MEETING

DeWitt Public Library, Woodruff Room  
13101 Schavey Rd, DeWitt, MI 48820

November 19, 2009

**Members Present:** Wayne Summers, Harriett Smith, Paul Perpich, Bill Fullmer and Sarah Gustafson.

**Members Absent:** Diane Mosier, Gale Arent.

**Also Present:** Jennifer Balcom – Library Director, Lael Lineberry - Friend of the Library, Jeff Garrity, David Wright and Blair Svendsen – Residents of Bath, Lamonte Lator – Maner and Costerisan

**A. Call to order:** 7:00 p.m. by President Wayne Summers.

**B. Approval of Agenda:** Motion to approved updated agenda by Fullmer, second by Gustafson.  
Unanimous

**C. Approval of minutes:** For the October 8<sup>th</sup> and October 22<sup>nd</sup>, 2009 minutes - Motion to approve by Fullmer, second by Smith. Unanimous

**D. Public Comment:** None

### E. Reports

1. Correspondence: Placed on file

2. Treasurers Report: Discussed and placed on file

Motion to place check register report on file that includes issued check numbers 12519 through 12573 by Gustafson, second by Perpich. Unanimous

3. Directors Report: Discussed and placed on file.

4. Friends of the Library: The Friends continue to look for ways to increase membership. They are hosting an event on December 16<sup>th</sup> at 7:00 p.m. with author, Jeffrey Schatzer.

5. Township contract area: None

6. Facility Needs: None

### F. Pending Business

1. Maner and Costerisan Audit Report: Auditor presented audit results. It was a clean opinion; there will no major findings. Motion to accept Auditors' Report by Perpich, second by Smith. Unanimous.

2. Library Branding: Director is continuing to work with Tom at TCP Image Company on logo and web design.

3. Millage 2010: Discussed timeline for 2010 Millage. Will revisit at December meeting.

### G. New Business

1. Bath Library Services: Jeff Garrity, David Wright and Blaine Svendsen from Bath Township discussed potential library services in Bath. They are interested in partnering with the DPL to provide library services in Bath. One possible option discussed was use of a bookmobile. Director will follow-up on costs associated with running a bookmobile.

2. Photocopier Lease: Discussed options for photocopier lease presented by Director. Motion to approve 48 Month Lease for Ricoh MP C4000 SPF Color System by Fullmer, second by Smith. Unanimous.

**H. Public Comment:** None

**I. Board Member Comment:** None

**J. Adjournment:** Adjourned 8:46 p.m.

**Next meeting:** December 10<sup>th</sup> at 7:00 p.m. at DeWitt Public Library, Woodruff Room.

**Respectfully submitted:** Sarah Gustafson, Board secretary